



FAIRFIELD-SUISUN CITY VISUAL ARTS ASSOCIATION

www.fsvaa.com

BOARD MEETING MINUTES — AUGUST 2019

I. FSVAA Regular Board Meeting was held on Tuesday, August 20, 2019

Meeting was called to order at 7:05 pm by Dennis Ariza, President, in the Solano Town Center Gallery.

In Attendance: Dennis Ariza, JoRené Danel, Doug Cooper, Marci Cervantes,
Ken Chew, Robin Rossi, Dennis Sheil, Cherol Ockrassa and Lucy Foldhazi

Absent: Janet Barnes

Dennis Sheil motioned to approve the July 2019 Minutes; Doug Cooper seconded; motion carried.

II. Finance Report (*Marci Cervantes*)

Marci Cervantes distributed the Profit & Loss Statement dated July 2019 that showed a net loss of -\$1,743.98.

III. Membership (*Doug Cooper*)

- A. Doug Cooper reported that we currently have 94 members.
- B. Lucy Foldhazi will file an updated roster in the Docent Manual.

IV. Lawler House Gallery (*JoRené Danel*)

- A. Gift Shop: JoRené Danel said new items for the Lawler House Gift Shop should be brought in during Intake for the 'Details' show on Sunday, August 25, 4-6 pm.
- B. Repairs and Maintenance: The new track lighting has been installed and looks great. Dennis Ariza is working with a contractor, waiting for a quote for the wrought iron and will research to see what kind of permit will be required and the costs associated with installation. Dennis Sheil will make a sign for the back door to be hung so the public knows that the Gallery is open.
- C. Open Show: The Opening Reception for the Open Show was huge; everything went well.
- D. Next Exhibit: 'Details' is the next Exhibit to be held at the Lawler House Gallery, Aug 30 – Nov17.
- E. 10-Year Anniversary Show: A special show will be held after 'Details' to celebrate the 10-year Anniversary of the Lawler House Gallery. Ken Chew will assist Dennis Ariza with a list of all the Spotlight Artists we've had through the years.
- F. Suggestions: JoRené Danel suggested that we begin searching for a larger desk and a locking file cabinet for the LHG. It would be preferable if the desk had a wrapping station to be used for the Gift Shop.
- G. Vacation: Cherol Ockrassa will be covering for JoRené Danel while she is away on vacation.
- H. Neon Sign: We need to remind Docents to plug in the Open sign at the LHG when they first come in.

V. Solano Town Center Gallery (*Dennis Ariza*)

- A. Mannequin Auction: Dennis Ariza said the remaining mannequins will be used during a Matt Garcia Foundation golf tournament.
- B. Ambassador Duties: A list of Ambassador duties (*along with a map of the location of the mall trash bin*) for each shift has been placed on the table, filed in the Docent Binder and e-mailed to everyone.

VI. FSVAA

- A. Social Media: Lucy Foldhazi reported that she was able to post Events and Exhibit photos while away this summer. There has been an increase in the number of followers on our Facebook and Instagram pages, and more people have been actively participating by 'liking' and 'sharing' our events and posts. Lucy has also made more Member badges, also Guest Artist and Featured Artist badges for the Receptions in both Galleries.

- B. Solano Youth Voices Art Event: Dennis Ariza announced that this event, for ages 10-25, was held on Saturday, August 17. Doug Cooper, Eliza Bonner and Mona Lisa de Alba volunteered on that date. This organization (*a program under the umbrella of the Children's Network of Solano County*) addresses mental health, bullying prevention, and homeless youth. Doug Adams donated frames and the FSVAA donated supplies. They are holding a reception on Saturday, September 13 and have invited us.
- C. Insurance: Dennis Ariza will be turning in our Insurance papers to the Solano Town Center.
- D. One-Day Art Auction: Dennis Ariza and JoRené Danel will be bringing out unclaimed art and will publicize a Silent Auction.
- E. Docent Schedules /Calendar: Cherol Ockrassa will be reminding everyone that if they have a conflict and cannot complete their shift at the Gallery, to call the next docent to see if they can come in early to cover for them. Cherol will be creating a sign-in Attendance Log binder for each Gallery, and will require every docent to sign in at the beginning of their shift.

VII. Old Business

- A. Art by the Bay: Dennis Ariza announced that Art by the Bay will be held on Saturday, September 21, 10am-5pm in the parking lot next to the Lawler House Gallery. We hope to have more participants in the coming weeks. Dennis will be picking up the banners tomorrow and will display them around the community.
- B. Lawler House Gallery Paint Day: Dennis Ariza is holding a paint day on Monday, August 26 and needs volunteers. Everyone is requested to meet at 8am at the LHG. Mike Foldhazi volunteered to be there all day to help. We will be sanding, filling holes and painting the walls and trim in the front and middle rooms of the Gallery.
- C. Children's Art Show: Per JoRené Danel, the Children's Art Show will be held March 16-31 and will be open to Suisun City elementary students and hosted by Suisun City. We have agreed to open the Gallery on a Thursday during this time period. JoRené and Doug Cooper will be meeting with Wanda Williams on Friday, September 20 at the Lawler House Gallery. They will be talking to teachers to promote having field trips to the Lawler House Gallery. Cherol Ockrassa volunteered to do VT (*visual training*) during one of the student's field trips.

VIII. Next Meeting

Board meetings are scheduled for the third Wednesday of the month. Board Members will be advised of the next meeting via e-mail.

IX. Adjournment

Dennis Ariza adjourned the meeting at 9:00 pm.